

**CITY OF PALMETTO  
CITY COMMISSION MEETING  
AND CRA BOARD MEETING  
October 7, 2019  
7:00 PM**

**ELECTED OFFICIALS PRESENT:**

Shirley Groover Bryant, Mayor  
Tamara Cornwell, Vice Mayor, Commissioner-at-Large 2  
Jonathan Davis, Commissioner-at-Large 1  
Harold Smith, Commissioner, Ward 1  
Tambra Varnadore, Commissioner, Ward 2  
Brian Williams, Commissioner, Ward 3

**STAFF PRESENT:**

Jeff Burton, CRA Director  
Cheryl Miller, Finance Director  
Mohammed Rayan, Public Works Deputy Director  
Scott Rudacille, Chief Assistant City Attorney  
Scott Tyler, Chief of Police  
Amber LaRowe, Assistant City Clerk

Mayor Bryant called the meeting to order, followed by a moment of silence and the Pledge of Allegiance.

All persons intending to address the City Commission were duly sworn.

Mayor Bryant recognized Manatee School for the Arts (MSA) Key Club that were present tonight. The Key Club used to be the MSA Action Team. They have since switched to the Key Club but will continue to volunteer their time to keeping the City's parks clean from graffiti and litter.

Mayor Bryant presented the Red Ribbon Week Proclamation to Natalie Nickerson, Drug Free Manatee Board of Trustees Parent Sector Representative and Riley Bergman, Palmetto High Youth in Action Member. They both announced the Red Ribbon Breakfast at IMG Academy on October 24, 2019 at 7:30 a.m.

Jennifer Marshall, P.E., Project Manager-Florida Department of Transportation (FDOT) gave a presentation to the Commission and public on the Bradenton-Palmetto Connector Update 1. A copy of the presentation is made a part of the minutes.

The Commission asked Ms. Marshall to send a list of dates of meetings with other communities within the City so that a Commissioner can attend if they want.

**1. CITY COMMISSION AGENDA APPROVAL**

**Motion: Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the October 7, 2019 Commission Agenda.**

**2. PUBLIC COMMENT**

Cis Paulson, Historical Commission, would like to speak with Reverend Renita Dixon that spoke at the last meeting regarding memorial bricks at MLK Park. She said that she is interested in helping her with records she may not have for her project. Mrs. Johnston will be sending Ms. Paulson the information.

3. CONSENT AGENDA APPROVAL

- A. September 9 and September 12 Minutes
- B. Breast Cancer Awareness Special Function Permit 10/26
- C. St. Pete Bike Club Special Function Permit 2/9/2020
- D. 2020 Martin Luther King Jr. Parade Special Function Permit 1/18/2020
- E. Resolution 2019-40 Southwest Florida Water Management District Toilet Rebate Program
- F. Resolution 2019-38 Bulletproof Vest Grant

**Motion:**        **Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to approve the October 7, 2019 Consent Agenda as recommended by staff.**

4. RESOLUTION 2019-38 SUNTRUST EQUIPMENT FINANCE LEASE DOCUMENTS

Ms. Miller reminded the Commission of their recent approval of the Florida Power and Light (FPL) feasibility study on July 22, 2019 for \$252,031. The feasibility study will provide replacement of energy infrastructure to City Hall, Wastewater Treatment Facility, and Public Works. The project will begin this month, to be completed within six months. The total price of the infrastructure replacement is \$252,031.

Ms. Miller explained that the City will finance the project with a capital lease from SunTrust Equipment Finance and Leasing Corp which has provided a proposal to the City. The capital lease will be financed at the interest rate of 2.95% for 12 years with an annual payment of approximately \$27,400.97. The payments begin October 15, 2020.

In regards to the budget, Ms. Miller stated that the budget will be allocated to the General Fund, Road and Bridge, and Water/Sewer in Fiscal Year 2021.

**Motion:**        **Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to adopt Resolution 2019-38 approving and authorizing the Mayor to execute the lease agreement with SunTrust Equipment and Leasing Corp. and FPL Services Implementation Service Agreement in an amount not to exceed \$252,031 after the City Attorney approves the Agreement.**

5. PUBLIC HEARING ORDINANCE 2019-05 LAMBRECHT ANNEXATION

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PALMETTO, FLORIDA, ANNEXING A PARCEL CONTAINING 3.8313 ACRES OF UNINCORPORATED MANATEE COUNTY, FLORIDA LOCATED AT THE NORTHWEST CORNER OF 17TH STREET EAST AND 16TH AVENUE EAST INTO THE CITY OF PALMETTO; THIS PARCEL IS REASONABLY COMPACT AND IS CONTIGUOUS TO THE CITY OF PALMETTO; REDEFINING THE BOUNDARY LINES OF THE CITY OF PALMETTO, FLORIDA TO INCLUDE SAID PARCEL; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE. (LAMBRECHT)

MAYOR BRYANT OPENED THE PUBLIC HEARING.

**Motion:**        **Commissioner Varnadore moved, Commissioner Williams seconded, and the motion carried 5-0 to continue the public hearing on Ordinance 2019-05 to December 2, 2019 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.**

6. PUBLIC HEARING ORDINANCE 2019-06 LAMBRECHT FLUMA

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA APPROVING A SMALL SCALE FUTURE LAND USE MAP AMENDMENT TO THE CITY'S COMPREHENSIVE PLAN; CHANGING THE

FUTURE LAND USE MAP DESIGNATION FOR A 3.8313 ACRE PARCEL LOCATED AT THE NORTHWEST CORNER OF 17TH STREET EAST AND 16TH AVENUE EAST, FROM COUNTY FUTURE LAND USE MAP DESIGNATION IL (INDUSTRIAL-LIGHT), TO CITY FUTURE LAND USE MAP DESIGNATION HCOMIND (HEAVY COMMERCIAL INDUSTRIAL), CONSISTENT WITH THE GOALS, OBJECTIVES, AND POLICIES OF THE ADOPTED COMPREHENSIVE PLAN, AS REQUIRED BY SECTION 163.3187, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

(LAMBRECHT)

MAYOR BRYANT OPENED THE PUBLIC HEARING.

**Motion:** Commissioner Cornwell moved, Commissioner Davis seconded, and the motion carried 5-0 to continue the public hearing on Ordinance 2019-06 to December 2, 2019 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

7. PUBLIC HEARING ORDINANCE 2019-07 LAMBRECHT REZONE

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA REZONING APPROXIMATELY 3.8313 ACRES OF PROPERTY GENERALLY LOCATED AT THE NORTHWEST CORNER OF 17TH STREET EAST AND 16TH AVENUE EAST, PALMETTO, FLORIDA, FROM COUNTY ZONING LM (LIGHT MANUFACTURING) TO CITY ZONING CHI, HEAVY COMMERCIAL AND LIGHT INDUSTRIAL, AND AS MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE. (LAMBRECHTGRABER)

MAYOR BRYANT OPENED THE PUBLIC HEARING.

**Motion:** Commissioner Varnadore moved, Commissioner Cornwell seconded, and the motion carried 5-0 to continue the public hearing on Ordinance 2019-07 to December 2, 2019 at 7:00 p.m. or as soon thereafter as same can be heard in these Chambers.

MAYOR BRYANT RECESSED THE CITY COMMISSION MEETING AT 7:38 P.M. TO OPEN THE OCTOBER 7, 2019 CRA BOARD MEETING.

MAYOR BRYANT RECONVENED THE CITY COMMISSION MEETING AT 8:49 P.M.

**STANDING AGENDA ITEMS:**

7. TRAFFIC UPDATE

8. PALMETTO POOL UPDATE

9. POLICE DEPARTMENT BUILDING UPDATE

Chief Tyler stated that the Request for Proposal Committee met last week to select the contract manager at risk. The selection has been made on the number one choice and will be brought forward to the Commission shortly.

**COMMENTS:**

10. DEPARTMENT HEADS COMMENTS

**CHIEF TYLER**—commented on the accreditation recognition they had last Wednesday to recognize the Department's 5<sup>th</sup> re-accreditation.

**MR. RAYAN**—discussed the progress of the Wastewater Treatment Plant equalization tank project; next week vertical construction will begin on the current foundation.

#### 11. MAYORS REPORT

Mayor Bryant complimented the Palmetto Mobile Home Park’s pancake breakfast that was served by the Palmetto High cheerleaders.

She announced the Manatee County Area Transit Transfer Station mural is almost complete; an unveiling will happen once finished.

Mayor stated that at this week’s Department Head meeting, staff will be discussing the Celebration Center and what is to happen with it. Currently, the facility will not be rented out going forward.

#### 12. COMMISSIONERS COMMENTS

**COMMISSIONER DAVIS**—discussed how informative the accreditation process was for him. He complimented the entire Police Department.

The Historical Park needs candy donations for their Halloween event.

**COMMISSIONER CORNWELL**—recently attended the Fair Board meeting. The 2020 Fair will be January 16 to the 26 and the theme is “a place to see and to be seen in 2020”.

The Historic Board is looking for snow sponsors for the Christmas in the Park event. Also, at the last meeting the Board approve the Ag Museum wine event. The Historic Board requested staff look at the grounds for “slipping spots” before this month’s Halloween event.

Mrs. Cornwell announced the Farm City Week begins November 21<sup>st</sup>.

**COMMISSIONER WILLIAMS**—asked Public Works to look at the clear sight triangle at 4<sup>th</sup> Avenue and 6<sup>th</sup> Street West, the northwest corner.

The Fair is looking for sponsorship for their Veterans Parade.  
He encouraged the Commission to review their bios on the website and update as needed.

**COMMISSIONER VARNADORE**—congratulated the Police Department.

Mayor Bryant adjourned the meeting at 9:05 p.m.

MINUTES APPROVED: November 4, 2019

*James R. Freeman*

JAMES R. FREEMAN  
CITY CLERK